



केन्द्रीय चिड़ियाघर प्राधिकरण Central Zoo Authority

(STATUTORY BODY UNDER THE MINISTRY OF ENVIRONMENT & FORESTS, GOVT. OF INDIA)

Dr. B. R. SHARMA
MEMBER SECRETARY

Bikaner House, Annexe VI,
Shahjahan Road, New Delhi - 110011
website : <http://www.cza.nic.in>

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F.No. 25-1/2002-CZA(N)

To

The Zoo Directors/ Incharges,
of all the recognized large, medium, small, mini Zoos, Rescue Centres and
Circuses.

Sub:- Recordkeeping in zoos – Regarding.

Madam/ Sir,

You will agree that appropriate and proper recordkeeping is a must for scientific management of zoos in modern times. Central Zoo Authority has finalized and circulated detailed guidelines and formats for maintenance of keepers' diary, daily reports, animal history cards, studbooks, treatment cards and post-mortem reports for use in the zoos. The Authority is also sponsoring membership of major Indian zoos (57 Nos.) and related organizations [CZA, WII, CCMB (LaCONES), IVRI (NRC)] to ISIS/ ZIMS from 1st January, 2009 for a period of five years for proper recordkeeping in the zoos.

So, you are requested to:

1. Keep and update the records in the zoos, using the prescribed procedures and formats (as per the guidelines circulated by the Central Zoo Authority) for maintaining keepers' diary, daily reports, animal history cards, studbooks, treatment cards and post-mortem reports.
2. Maintain inventory of all the animals in the zoos in prescribed proforma and submit the annual inventory of animals to the Central Zoo Authority within 30th April every year in the proforma only.
3. Arrange immediate marking of all the animals of endangered species (Schedule I and Schedule II) in your collections, individually or herd-wise for identification. Prepare and update the animal history cards in the prescribed proforma of each individual animal/ herd. Submit the copies of the history cards of all such animal individually/ herd-wise to the Central Zoo Authority as well as to ISIS (in formats prescribed by ISIS).
4. Arrange submission of inventory of animals of endangered species (Schedule I & Schedule II) to Central Zoo Authority in prescribed proforma along with the cause of death of each individual died every quarter within 15 days on close of each quarter (4 times in a year).

contd.2/-

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The Central Zoo Authority is exceedingly finding it difficult to analyze the proposals of exchange of animals of endangered species (Schedule I & Schedule II) submitted by different zoos for want of details of the animals (like their identity, pedigree etc.). It is reiterated that any proposal for exchange of animals without identity and pedigree of the animals proposed for exchange along with the details of the availability of appropriate housings at the recipient zoo shall not be entertained by the Central Zoo Authority. The proposals must also be in the prescribed proforma. Consent letters from both/ all the concerned zoos also need to be enclosed with the proposal.

Yours faithfully,



(B.R. Sharma)
Member Secretary

Copy to: The Chief Wild Life Wardens of all States/ UTs and other Controlling Authorities of the Zoos.