



GOVERNMENT OF INDIA  
भारत सरकार



MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE

पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय

**Central Zoo Authority**

केन्द्रीय चिड़ियाघर प्राधिकरण

F.No.7-4/2017-CZA/1190/2017

DATE: 30.06.2017

**OFFICE ORDER**

**Subject: Re-constitution of the Administrative Committee of the Central Zoo Authority  
- regarding**

In exercise of the powers conferred by Section 38D(2) of the Wild Life (Protection) Act, 1972 (53 of 1972), and in supersession of the Order F.No.19-8/92-CZA(Vol.IV)(M)/5068 dated 11.06.2014, except in respects things done or committed to be done before such supersession, with the approval of the Chairperson, Central Zoo Authority and Minister for Environment, Forests and Climate Change, Government of India, the Central Zoo Authority hereby re-constitutes a Sub-group namely Administrative Committee (to deal with the administrative matters) of the Members of the re-constituted Central Zoo Authority vide S.O.1685(E), dated the 18<sup>th</sup> May, 2017, with following composition and terms of reference:

1. Director General of Forests and Special Secretary,  
Ministry of Environment, Forests and Climate Change,  
Government of India, New Delhi Chairperson
2. Additional Director General of Forests (Wildlife),  
and Director, Wildlife Preservation,  
Ministry of Environment, Forests and Climate Change,  
Government of India, New Delhi Member
3. Additional Secretary and  
Financial Advisor,  
Ministry of Environment, Forests and Climate Change,  
Government of India, New Delhi Member
4. Joint Secretary (Administration),  
(In-charge, General Administration),  
Ministry of Environment, Forests and Climate Change,  
Government of India, New Delhi Member

*Continued...*

B-1 Wing, 6<sup>th</sup> Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003

बी-1 विंग, छठा तल, पंडित दीनदयाल अन्तोदय भवन, सीजीओ परिसर, लोधी रोड, नई दिल्ली-110003

Tel.: 011-24367846, 24367851, 24367852, Fax: 011-24367849

E-mail: cza@nic.in, Website: <http://www.cza.nic.in>

-2-

5. Member Secretary,  
Central Zoo Authority,  
New Delhi

Convenor

**Terms of Reference:** The main functions of the Administrative Committee would be:

- (a) To screen the proposals and make recommendations to the Authority for approval regarding creation of posts and up-gradation of existing posts in the Authority.
- (b) To screen the proposals and make recommendations to the Authority for approval to award consultancies, to outsource services / manpower and contract appointments to Group 'A' posts.
- (c) To make recommendations to the Authority for approval of annual budget of the Central Zoo Authority.
- (d) Any other matter referred to it by the Central Zoo Authority.

The non-official members shall be eligible for sitting fees as per Government of India instructions in this regard.

The members shall be eligible for payment of T.A. / D.A. for attending the meeting as per Government of India Rules.

The term of the office of the Chairperson and members of the Administrative Committee will be coterminous with the Central Zoo Authority constituted for a period of three years vide notification S.O.1685(E), dated the 18<sup>th</sup> May, 2017 and published on 24<sup>th</sup> May, 2017.

This has approval of the Chairperson, Central Zoo Authority and Minister for Environment, Forests and Climate Change, Government of India, New Delhi vide note dated 12.06.2017.

Yours sincerely,



(Dr. D.N. Singh)  
Member Secretary

**Distribution:**

1. Members of the Central Zoo Authority
2. Members of the Administrative Committee
3. Members of the Technical Committee