

F. No. 3-1/2016-CZA (Pt.I)
Central Zoo Authority
Ministry of Environment, Forest & Climate Change
Government of India

VACANCY CIRCULAR

The Central Zoo Authority (CZA) is a statutory autonomous body under the administrative control of the Ministry of Environment, Forests & Climate Change, Government of India.

Application is invited in the prescribed proforma for the post of **Deputy Inspector General** in the Central Zoo Authority on deputation basis, as per details give below:-

Name of post & Pay scale	No. of post	Mode of recruitment	Place of posting	Recruitment and eligibility criteria
1. Deputy Inspector General PB - 4 (37,400-67,000) with the grade pay of Rs.8,900/-	4 (four)	By Deputation	One post at CZA head quarter New Delhi and three post at regional offices viz., (Jaipur, Nagpur and Hyderabad. One post at each of the above regional offices.	Officer of the Indian Forests Services (IFS) under the Central Government or State Government (a) (i) holding analogous post on regular basis ; or (ii) with two years' regular service in pay band - 4: Rs. 37400-67000 plus grade pay of Rs. 8700/-; or (iii) with six years' regular service in pay band -3: Rs.15600-39100 plus grade pay of Rs. 7600/- ; and (b) having three years' experience in the field of zoo management or wildlife management in zoos funded by the Central Government or State Government or in private Zoo recognized by the Central Zoo Authority or in Zoo or Wildlife related organization recognized by the Central Government or State Government.

It is requested that application in the prescribed proforma (**Annexure I**) duly signed by the applicant alongwith Annual Confidential Reports for the preceding five years' duly attested by a Gazetted Officer alongwith vigilance clearance, integrity certificate, statement of minor/major penalty, if any, imposed on the officer during the service may be sent through proper channel to **Member Secretary, Central Zoo Authority, B-1 Wing, 6th Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi - 110003 latest by 28th April 2017.**

General instruction

1. The officers/officials selected may be posted at CZA head quarter New Delhi and its regional offices viz. Jaipur, Nagpur, Hyderabad, and Guwahati. The officers may also be transferred from one office to another depending on administrative exigencies.
2. The name of the post applied for may be written in bold letters on the top of the envelope and the bio-data.
3. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of Central/State Government shall not ordinarily exceed **five years for the post of Deputy Inspector General.**
4. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.
5. The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.
6. **The deputation rules, regulations and provisions as issued from time to time by DoPT shall be applicable.**
7. Applications received after the last date and incomplete applications will not be considered.
8. The details of the vacancy along with prescribed form are available on the website of the Central Zoo Authority i.e. <http://www.cza.nic.in> and Ministry of Environment, Forest & Climate Change i.e. <http://envfor.nic.in>

**Member Secretary
Central Zoo Authority**

PROFORMA FOR APPLICATION

1. Post applied for (In Block Letter)
2. Name & address in Block letters
3. Date of Birth
4. Date of Retirement under Central Govt. Rules
5. Educational Qualifications
6. Whether educational and other qualification required for the post are satisfied? (if any qualification has been treated are equivalent to the one prescribed in the rules, state the Authority for the same)

Qualification/Experience Required	Qualification/Experience Possessed

7. Please state clearly whether in light of entries made by you above, you meet the requirement of the post?
8. Details of employment, in chronological order (enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)

Ministry/ Department	Post held	From	To	Scale of Pay	Nature of duties

9. Nature of present employment i.e. ad-hoc or Temporary or quasi-permanent or permanent
10. In case the present employment is held on Deputation basis/contract basis, please state;
 - (a) The date of initial appointment
 - (b) Period of appointment of on deputation/contract
 - (c) Name of the parent Office/Organization to which belong
11. Additional details about present employment
Please state whether working under
 - (a) Central Government
 - (b) State Government
 - (c) Autonomous Organisation
 - (d) Universities
 - (e) Others
12. Are you in the revised scale of Pay? If yes, Give the date from which the revision took Place and also indicate the pre-revised scale
13. Total emoluments per month now drawn.
15. Additional information, if any

DECLARATION: I affirm that information given in this application is true and correct. I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected or employment terminated.

(SIGNATURE OF THE CANDIDATE)
Name in block letters

Place:
Date:

Certificate to be furnished by the Employer/Head of office/Forwarding Authority.

- i) The particulars furnished by Sh./Smt./Km.....are correct.
- ii) There is no vigilance/disciplinary case either pending or contemplated against him/her.
- iii) The up-to-date Annual Confidential Report dossier in respect of Sh./Smt./Km..... is enclosed herewith.
- iv) In the event of his/her selection, he/she will be relieved.

Signature of the Head of
Department/Forwarding Authority

Place:

Date:

Name: _____

Department: _____

Office: _____